UNIVERSITY of FLORIDA

UFID/Person of Interest Request

The Office of Administrative Affairs can add non-UF employees directly into the myUFL system. These non-employees will have access to MyUFL for UF training as well as the ability to be assigned security roles and to be given access to various modules within MyUFL. Please complete this form to request to be added to the system. **Due to the sensitive information on this form, please do not send this form via email. Fax completed forms to 904-244-9035.**

Have you ever been assigned a UFID?

☐　　　Yes, my UFID is:

☐　　　No.

What UF Department will you be associated with?

What is your association with UF?

☐　　　Volunteer　　　☐　　　Departmental Associate　　　☐　　　Other:

Profile Information

Current Legal Last Name:　　　　　　　　　　　　　Current Legal First Name:

Email Address:　　　　　　　　　　　　　　　　　Gender:

DOB:　　　　　　　　　　　　　　　　　　　　　Citizenship Status:

Highest Education Level:

SSN (used to ensure no duplicate UFIDs are assigned):

Contact Information

Physical Home Address:

Home Phone Number:　　　　　　　　　　　　　Personal Cell Number:

Mailing Home Address:

Employer:

Work Address:

Work Phone Number:　　　　　　　　　　　　　Work Cell Number:

Requestor's Signature: _____　　Date: _____

Supervisor's Signature: _____　　Date: _____

Supervisor's Name (printed):　　　　　　　　　　Supervisor's Phone #:

** Once you have been added to the system, we will send you an email with your UFID and instructions for creating a Gatorlink account. Your Gatorlink account will allow you to log into MyUFL.