

UNIVERSITY OF FLORIDA COLLEGE OF MEDICINE JACKSONVILLE
Office of Graduate Medical Education

POLICY: Trainee Transfer Policy	
Approved by: GMEC	Page(s): 1 of 1
Approval date: 6/2/2020	Reviewed date: 3/4/16; 11/1/18; 5/8/19; 5/29/20; 10/1/24
Effective date: 4/3/2007	Revised date: 1/31/11; 4/5/16; 11/1/18; 5/20/19; 5/29/20

CRITERIA FOR CONSIDERATION OF TRAINEE TRANSFER

Before a program director considers requesting to recruit a transfer resident, the program director must contact the OGME to discuss resident complement and funding.

Programs may consider recruiting transfer residents and/or fellows from other UFCOM-J or non UFCOM-J programs when a position comes available. Programs may select candidates from ACGME-accredited residency programs, AOA-approved residency programs, Royal College of Physicians and Surgeons of Canada (RCPSC)-accredited or College of Family Physicians of Canada (CFPC)-accredited residency programs located in Canada, or in residency programs with ACGME International (ACGME-I) Advanced Specialty Accreditation.

1. A physician who has completed a residency program that was not accredited by ACGME, AOA, RCPSC, CFPC, or ACGME-I (with Advanced Specialty Accreditation) may enter an ACGME-accredited residency program in the same specialty at the PGY-1 level and, at the discretion of the program director of the ACGME-accredited program and **with approval by the GMEC**, may be advanced to the PGY-2 level based on ACGME Milestones evaluations at the ACGME-accredited program. This provision applies only to entry into residency in those specialties for which an initial clinical year is not required. Transfer requests will not be considered unless the total number of residents in a program will not exceed the number approved by the RRC, except in case of disaster (see disaster policy) or in the case of displaced residents when funding is provided by the sending institution and with ACGME approval.
2. Acceptance of transfer residents must not dilute the educational opportunities of residents in the program.

PROCESS FOR RESIDENT TRANSFER REQUESTS:

1. Programs seeking to fill an open position, should consult with the Senior Associate Dean for Graduate Medical Education prior to taking any action. All transfers requests must be approved by the DIO prior to any offer being made.
2. All transfer requests must be accompanied by written verification from the previous residency director, indicating satisfactory completion of all or a portion of the required training. This must include assessment of performance including evaluations in the six ACGME competency domains, and must describe all completed rotations.
3. Transfers may receive credit for completed rotations as allowed by RC guidelines and/or by relevant specialty board, but at the discretion of the new program director and with approval by the DIO.
4. Milestones must be received from the previous training residency/fellowship upon matriculation into the new program and must be reviewed by the Clinical Competency Committee (CCC) within 12 weeks of starting the program.