

**MINUTES**  
**COLLEGE OF MEDICINE-JACKSONVILLE EXECUTIVE COMMITTEE**  
**February 26, 2025**  
**3:00 P.M.**  
**Zoom**

The meeting of the College of Medicine-Jacksonville Executive Committee was called to order by Linda Edwards, MD, on February 26, 2025, at 3:00 p.m., via Zoom.

**ATTENDING**

**Members:** Carrie Adams; K. C. Balaji, MD; Ramon Bautista, MD; Tina Bottini, MPA; James Cain, MD; David Chesire, PhD; Eric Conde, MSA; Steve Cuffe, MD;; Elizabeth DeVos, MD; Carol Diachun, MD, MSED; Paul Dougherty, MD; Linda Edwards, MD; Tirbod Fattahi, MD, DDS; Jennifer Fishe, MD; Frank Genuardi, MD, MPH; Andy Godwin, MD; Kelly Gray-Eurom, MD, MMM; Shane Hester, DO; Mark Hudak, MD; Madeline Joseph, MD; Colleen Kalynych, EdD; Shahla Masood, MD; Nancy Mendenhall, MD; Arshag Mooradian, MD; Leigh Neumayer, MD, MBA, MS; Alex Parker, PhD; Chirag Patel, DO; Kelly Sharp, MBA, CPA, CMA; Elisa Sottile, MD; Daryoush Tavanaiepour, MD; Elisa Zenni, MD

**Others:** Carrie Adams, Anna Harper, Dan Leveton, Bonnie Steele, Nancy Stover, Bill Young

The minutes of the College of Medicine-Jacksonville Executive Committee meeting on November 20, 2024, were approved.

**Dean's Report:** Dr. Edwards thanked Dr. Godwin for accepting the interim position of Senior Associate Dean for Clinical Affairs and interim President and CEO of the practice plan. Candidates will be reviewed in March for the University of Florida Senior Vice President for Health Affairs position. Dr. Fuchs will visit Jacksonville next week to meet with Dr. Edwards and Mr. Green. The Superior Accomplishment Awards banquet will be on February 28 in the Banquet Room-Towers II.

**Faculty Advancement and Engagement:** Dr. Joseph stated that Academic Analytics is the new platform for promotion and tenure. The Roadmap for Academic Medicine Promotion (RAMP) sessions were recorded and will be available to the faculty. The next session will be on March 10. March 26 is the kickoff for the new mentorship program, Faculty Advancement and Mentoring Excellence (FAME) program. The internal review of the Faculty Enhancement Opportunity (FEO) award applications will be held on March 21 and March 28 is the deadline for submission to UF/Provost. Mid-cycle review applications are due February 28.

**GME Update:** Dr. Zenni stated that the Ophthalmology site visit was in January. Podiatry's site visit will be in May. OBGYN's site visit will be in August. The Institutional self-study process will begin this spring in preparation for the site visit that will be scheduled sometime between June and December 2027. Match Day for the NRMP medical and pediatric subspecialties was December 4, 2024. OMFS Match Day was January 17, 2025. The Medical School Match day is March 21, 2025. Celebration of Education and Research is on June 5, 2025. Thank a Resident Day is on February 28, 2025.

**Quality/Safety Update:** Dr. Gray-Eurom reported on the progress of the hospital goals. Readmissions is a large opportunity for improvement.

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**UGME Update:** Dr. Genuardi stated that there is a call for nominations for membership to the Chapman Society. The LCME data collection instrument is being completed. OEA Jacksonville will participate in OEA Gainesville's strategic planning process.

The Celebration of Excellence in Medical Education reception in on April 3 in Gainesville and will recognize outstanding teachers, achievements and other awards. A new College of Medicine video is being produced focusing on academic medicine.

**Research Quarterly Update:** Dr. Parker stated that research expenditures are strong. Total funding for FY 2025 is lagging behind. NIH proposed an IDC rate of 15% that could result in a significant reduction in research related revenue. Two new R01 grants were awarded to faculty.

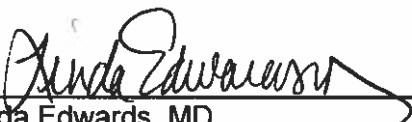
**Administrative Update:** Mr. Conde stated that an immigration specialist has been hired. There are 26 new hires that require a VISA.

**Borland Library:** Ms. Adams announced the library events with popcorn and coffee/tea. The library will have a new furniture refresh and painting by the end of May. There will be a nap pod, active working area with treadmills and fit desks, and an individual solo pod. There will be a grand reopening when the project is complete.

**Medical Staff:** There will be a Medical Staff town hall meeting on February 27, 2025, at 4:00 to review the medical staff bylaws.

**Health System Safety Briefing:** There is a daily safety briefing with representatives from the entire health system to share any safety issues with our leaders.

There being no further business, the meeting adjourned at 3:50 p.m.

  
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Linda Edwards, MD  
Dean, College of Medicine – Jacksonville